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**2022-2023**

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| **HAUTE ECOLE LOUVAIN EN HAINAUT – factsheet** | | | | | |
| Erasmus Code | | **B MONS22** | | | |
| Erasmus Charter (2014-2020)  Erasmus Charter (2021-2027) | | **257622-LA-1-2014-1-BE-E4AKA1-ECHE**  **101014292\_HELHa\_4\_EP** | | | |
| OID-code | | **E10071844** | PIC-code | **949104455** | |
| **CONTACT DETAILS** | |  | | | |
| **Legal Representative** | | **Mr. Philippe DECLERCQ** – Directeur Président | | | |
| **Director of International Relations** | | **Mr. Vincent CAPPELIEZ – Vice-**Directeur Président  Directeur des Affaires Académiques | | | |
| **Institutional Coordinator** | | **Mr. Christian GOETHALS**  Mobile : +32 470 10 63 09  [goethalsc@helha.be](mailto:sigheli@helha.be) | | | |
| **International Office** | | **Ms. Pauline CORNIL Ms. Sandra MORABITO**  **Mobility coordinator Assistant - Incoming**  Tel : +32 65 40 41 66  [international@helha.be](mailto:international@helha.be)  **Ms Cécile LEROY**  **Cooperation & Development**  [cooperation@helha.be](mailto:cooperation@helha.be) | | | |
| **HELHa International Office** | | Chaussée de Binche, 159  Building HE2 Room HE 2111  B- 7000 Mons  Belgium  Tel: +32 65 40 41 66  Fax: +32 65 40 41 52  [international@helha.be](mailto:international@helha.be)  <http://www.helha.be> | | | |
| **7 study domains / faculties** | | Local coordinators per category, department and/or location.  See the list hereafter. | | | |
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| **AGRONOMY** | | **DEPARTMENTAL COORDINATORS** | | | **CAMPUS** |
| Animal technology | | Ms. Carla CARRASCO LEROY  [carrascoleroyc@helha.be](mailto:carrascoleroyc@helha.be) | | | Montignies-sur-Sambre |
| Biotechnology | |
|  | | | | | |
| **APPLIED ARTS** | | **DEPARTMENTAL COORDINATORS** | | | **CAMPUS** |
| Arts and Advertising | | Ms. Amandine VERCAUTEREN  [vercauterena@helha.be](mailto:vercauterena@helha.be) | | | Mons |
| 3D Animation | |
|  | |  | | | |
| **BUSINESS & MANAGEMENT** | | **DEPARTMENTAL COORDINATORS** | | | **CAMPUS** |
| Public Relations | | Ms. Nora GENEVROIS  [genevroisn@helha.be](mailto:jaunardal@helha.be) | | | Montignies-sur-Sambre |
| Medical Management Assistant | |
| Computer Sciences | |
| Accountancy - Taxation | | Ms. Céline LAMBRETTE  [lambrettec@helha.be](mailto:lambrettec@helha.be) | | | Mons |
| Management Assistant | |
| Computer Sciences | |
| Hotel Management | | Ms. Laetitia DELHAZE  [delhazel@helha.be](mailto:delhazel@helha.be) | | | La Louvière |
| Logistics & Transport | |
| Marketing | |
| Tourism Management | |
|  | | | | | |
| **EDUCATION** | | **DEPARTMENTAL COORDINATORS** | | | **CAMPUS** |
| (Pre)Primary Teacher  Qualified Educators | | Ms. Marie KEGELS [kegelsm@helha.be](mailto:kegelsm@helha.be)  Ms. Manon MESPLOMB [mesplombm@helha.be](mailto:mesplombm@helha.be) | | | Gosselies |
| Primary Teacher Training | | Ms. Julie SPEETJENS  [speetjensj@helha.be](mailto:speetjensj@helha.be) | | | Mons |
| Secondary School Teacher | | Mr. Eric NICAISE  [nicaisee@helha.be](mailto:nicaisee@helha.be) | | | Loverval |
| Secondary School teacher | | Ms. Danièle DEBIEVE  [debieved@helha.be](mailto:debieved@helha.be) | | | Braine-le-Comte |
| (Pre)Primary Teacher  Secondary School teacher | | Ms. Sophie DE TOLLENAERE [detollenaeres@helha.be](mailto:detollenaeres@helha.be) | | | Leuze |
|  | | | | | |
| **HEALTHCARE** | | **DEPARTMENTAL COORDINATORS** | | | **CAMPUS** |
| Chemistry | | Ms. Vanessa MADEIRA E SILVA  [madeiraesilvav@helha.be](mailto:jaunardal@helha.be) | | | Montignies-sur-Sambre |
| Midwifery | | Ms. Martine WATELET [wateletm@helha.be](mailto:wateletm@helha.be) | | | Gilly |
| Nursing | | Ms. Martine WATELET  [wateletm@helha.be](mailto:wateletm@helha.be) | | | Gilly |
| Ms. Céline MASY  [masyc@helha.be](mailto:masyc@helha.be) | | | La Louvière - Jolimont |
| Ms. Gaëtane Couteau  [couteaug@helha.be](mailto:couteaug@helha.be) | | | Mouscron - Tournai |
| Ergotherapy | | Ms. Clarice DEWELLE  [dewellec@helha.be](mailto:dewellec@helha.be) | | | Montignies-sur-Sambre |
| Physiotherapy (Masters) | | Ms. Sylvie MAIRLOT  <mairlots@helha.be> | | | Montignies-sur-Sambre |
|  | |  | | | |
| **SOCIAL STUDIES** | | **DEPARTMENTAL COORDINATORS** | | | **CAMPUS** |
| Social Assistant | | Ms. Patricia SCORNEAU  [scorneaup@helha.be](mailto:scorneaup@helha.be) | | | Montignies-sur-Sambre |
| Social Assistant | | M. Quentin LEROY  [leroyq@helha.be](mailto:leroyq@helha.be) | | | Louvain-la-Neuve |
| Master Social Work | | Ms. Josiane FRANSEN  [fransenj@helha.be](mailto:fransenj@helha.be) | | | Louvain-la-Neuve |
| Social Assistant | | Ms. Marie-Anne LARDINOIS  [lardinoisma@helha.be](mailto:duhayonam@helha.be) | | | Mons |
| Communication | | Ms. Christel DELCOIGNE  [delcoignec@helha.be](mailto:delcoignec@helha.be) | | | Tournai |
| Human Resources | |
|  | |  | | |  |
| **TECHONLOGY & ENGINEERING** | | **DEPARTMENTAL COORDINATORS** | | | **CAMPUS** |
| Domotics | | Mr. Xavier DONNET  [donnetx@helha.be](mailto:donnetx@helha.be) | | | Charleroi |
| Computing | |
| Industrial Sciences (Ba) | |
| Automobile | | Mr. Olivier DEBAUCHE  [debaucheo@helha.be](mailto:debaucheo@helha.be) | | | Mons |
| Building | |
| Chemistry | |
| Electronics | |
| Industrial Sciences (Ba) | | Ms. Vesna JERKOVIC  [jerkovicv@helha.be](mailto:jerkovicv@helha.be) | | |
| Industrial Engineering (Ma) | |
| Computing | | Mr. Philippe MAC CALLUM [maccallump@helha.be](mailto:maccallump@helha.be) | | | Tournai |
| Electromechanics | |
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| **ACADEMIC INFORMATION** | | ***For Incoming students*** | | | |
| EXCHANGE STUDENTS | | NOMINATION DEADLINES:   * **For the autumn semester: April 15th** * **For the spring semester: November 1st**   LEARNING AGREEMENTS DEADLINES:   * **For the autumn semester: June 15th** * **For the spring semester: December 15th** | | | |
|  | | ON-LINE APPLICATION FORM  <http://www.helha.be/service/service-international/je-suis-etudiant-etranger/> | | | |
| Language of tuition | | French (B1) | | | |
| French classes | | We offer a free French course for Erasmus students in Mons (5 ECTS) and in Tournai (3 ECTS) | | | |
| Grading system | | ECTS grading (see grading scales below) | | | |
| Transcripts | | Transcripts are sent to the sending institutions within 5 weeks after the end date of the stay | | | |
| **PRACTICAL INFORMATION** | |  | | | |
| Required documents | | * Application form * Full CV + covering letter (including two passport photos) * A copy of your passport * Transcript of records and learning agreement * [Insurance and emergency card](http://www.khk.be/khk04/eng/applyInternational/documents/Insuranceandemergencycardincomingstudents.doc) (third party and travel insurance needed) | | | |
| COSTS | | * No tuition fee for students of partner institutions of HELHA University College * A small fee may be charged for course materials and/or various visits | | | |
| ACCOMMODATION | | * Exchange students can apply for a room by filling in the accommodation booking form, which will be sent to them by mail on request * Insurance to be subscribed in Belgium by the incoming student him/her self: “rental risks” content * Arrival: ONLY from Monday 8.00 am to Friday 5.00 pm   by appointment with the local coordinators. | | | |
| INSURANCE | | * Citizens of the EU should bring EHIC card and non-EU member state citizens should bear individual insurance * It is highly recommended to subscribe a travel insurance | | | |
| Other useful information | | * Arrival: ONLY from Monday 9.00 am to Friday 4.00 pm   by appointment with the local coordinators   * Housing: between 350 and 500,00€ per month * Living expenses: roughly 400 € per month | | | |
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| **Grading scales** | |  | | | |
| ***Local grades*** | ***ECTS Grades*** | ***Local definitions*** | | | |
| *18 to 20* | *A* | *The student shows that he/she deeply masters the subject, beyond the information he has been given. He/she is able to solve problems on his own when necessary. He/she has a critical mind and a capacity to synthesize out of the ordinary* ***(Excellent)*** | | | |
| 16/17 | B | *The student was above the average standard. No problem or default. The initiatives he/she took were justified. He could analyse the situation on his own as well as synthesize****. (Very Good)*** | | | |
| 14/15 | C | *The student was interested in the subject. No default could be noticed. Good reaction of the student when a trend is suggested to him/her or when he/she must think of it. He/she sometimes takes good initiatives.* ***(Good)*** | | | |
| 11/12 | D | *The student has proved of goodwill or of a certain ability. Very slight problem. and defaults. The critical mind and the ability to synthesize are unfortunately lacking****.(Acceptable )*** | | | |
| 10 | E | *The student could certainly have done better than that. The problems. and defaults are quite important but acceptable and do not prevent the professional integration****.(Weak)*** | | | |
| 9 or less | F | *The student has shown a real lack of goodwill and inability. The defaults and problems are very serious even intolerable. A satisfactory professional integration cannot be considered****. (Failed)*** | | | |