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**2022-2023**

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| **HAUTE ECOLE LOUVAIN EN HAINAUT – factsheet** |
| Erasmus Code | **B MONS22** |
| Erasmus Charter (2014-2020)Erasmus Charter (2021-2027) | **257622-LA-1-2014-1-BE-E4AKA1-ECHE****101014292\_HELHa\_4\_EP** |
| OID-code | **E10071844** | PIC-code | **949104455** |
| **CONTACT DETAILS** |  |
| **Legal Representative** | **Mr. Philippe DECLERCQ** – Directeur Président |
| **Director of International Relations** | **Mr. Vincent CAPPELIEZ – Vice-**Directeur Président Directeur des Affaires Académiques |
| **Institutional Coordinator**  | **Mr. Christian GOETHALS**Mobile : +32 470 10 63 09 goethalsc@helha.be |
| **International Office** | **Ms. Pauline CORNIL Ms. Sandra MORABITO****Mobility coordinator Assistant - Incoming** Tel : +32 65 40 41 66  international@helha.be **Ms Cécile LEROY****Cooperation & Development** cooperation@helha.be  |
| **HELHa International Office** | Chaussée de Binche, 159 Building HE2 Room HE 2111B- 7000 MonsBelgiumTel: +32 65 40 41 66Fax: +32 65 40 41 52international@helha.be<http://www.helha.be> |
| **7 study domains / faculties** | Local coordinators per category, department and/or location.See the list hereafter. |
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| **AGRONOMY** | **DEPARTMENTAL COORDINATORS** | **CAMPUS** |
| Animal technology | Ms. Carla CARRASCO LEROYcarrascoleroyc@helha.be  | Montignies-sur-Sambre |
| Biotechnology |
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| **APPLIED ARTS** | **DEPARTMENTAL COORDINATORS** | **CAMPUS** |
| Arts and Advertising | Ms. Amandine VERCAUTERENvercauterena@helha.be | Mons |
| 3D Animation |
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| **BUSINESS & MANAGEMENT** | **DEPARTMENTAL COORDINATORS** | **CAMPUS** |
| Public Relations | Ms. Nora GENEVROISgenevroisn@helha.be | Montignies-sur-Sambre |
| Medical Management Assistant |
| Computer Sciences |
| Accountancy - Taxation | Ms. Céline LAMBRETTElambrettec@helha.be | Mons |
| Management Assistant |
| Computer Sciences |
| Hotel Management | Ms. Laetitia DELHAZEdelhazel@helha.be  | La Louvière |
| Logistics & Transport |
| Marketing |
| Tourism Management |
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| **EDUCATION** | **DEPARTMENTAL COORDINATORS** | **CAMPUS** |
| (Pre)Primary TeacherQualified Educators | Ms. Marie KEGELS kegelsm@helha.be Ms. Manon MESPLOMB mesplombm@helha.be  | Gosselies |
| Primary Teacher Training | Ms. Julie SPEETJENS speetjensj@helha.be  | Mons |
| Secondary School Teacher  | Mr. Eric NICAISE nicaisee@helha.be | Loverval |
| Secondary School teacher | Ms. Danièle DEBIEVE debieved@helha.be | Braine-le-Comte |
| (Pre)Primary TeacherSecondary School teacher | Ms. Sophie DE TOLLENAERE detollenaeres@helha.be  | Leuze |
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| **HEALTHCARE** | **DEPARTMENTAL COORDINATORS** | **CAMPUS** |
| Chemistry | Ms. Vanessa MADEIRA E SILVAmadeiraesilvav@helha.be  | Montignies-sur-Sambre |
| Midwifery | Ms. Martine WATELET wateletm@helha.be  | Gilly |
| Nursing | Ms. Martine WATELET wateletm@helha.be  | Gilly |
| Ms. Céline MASY masyc@helha.be | La Louvière - Jolimont |
| Ms. Gaëtane Couteau couteaug@helha.be | Mouscron - Tournai |
| Ergotherapy | Ms. Clarice DEWELLE dewellec@helha.be | Montignies-sur-Sambre |
| Physiotherapy (Masters) | Ms. Sylvie MAIRLOT[mairlots@helha.be](mairlots%40helha.be) | Montignies-sur-Sambre |
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| **SOCIAL STUDIES** | **DEPARTMENTAL COORDINATORS** | **CAMPUS** |
| Social Assistant | Ms. Patricia SCORNEAUscorneaup@helha.be  | Montignies-sur-Sambre |
| Social Assistant | M. Quentin LEROYleroyq@helha.be  | Louvain-la-Neuve |
| Master Social Work | Ms. Josiane FRANSENfransenj@helha.be | Louvain-la-Neuve |
| Social Assistant | Ms. Marie-Anne LARDINOISlardinoisma@helha.be | Mons |
| Communication | Ms. Christel DELCOIGNEdelcoignec@helha.be | Tournai |
| Human Resources |
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| **TECHONLOGY & ENGINEERING** | **DEPARTMENTAL COORDINATORS** | **CAMPUS** |
| Domotics | Mr. Xavier DONNET donnetx@helha.be | Charleroi |
| Computing |
| Industrial Sciences (Ba) |
| Automobile | Mr. Olivier DEBAUCHEdebaucheo@helha.be  | Mons |
| Building |
| Chemistry |
| Electronics |
| Industrial Sciences (Ba) | Ms. Vesna JERKOVICjerkovicv@helha.be  |
| Industrial Engineering (Ma) |
| Computing | Mr. Philippe MAC CALLUM maccallump@helha.be | Tournai |
| Electromechanics |
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| **ACADEMIC INFORMATION** | ***For Incoming students*** |
| EXCHANGE STUDENTS | NOMINATION DEADLINES:* **For the autumn semester: April 15th**
* **For the spring semester: November 1st**

LEARNING AGREEMENTS DEADLINES:* **For the autumn semester: June 15th**
* **For the spring semester: December 15th**
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|  | ON-LINE APPLICATION FORM<http://www.helha.be/service/service-international/je-suis-etudiant-etranger/> |
| Language of tuition | French (B1) |
| French classes | We offer a free French course for Erasmus students in Mons (5 ECTS) and in Tournai (3 ECTS) |
| Grading system | ECTS grading (see grading scales below) |
| Transcripts  | Transcripts are sent to the sending institutions within 5 weeks after the end date of the stay |
| **PRACTICAL INFORMATION**  |  |
| Required documents | * Application form
* Full CV + covering letter (including two passport photos)
* A copy of your passport
* Transcript of records and learning agreement
* [Insurance and emergency card](http://www.khk.be/khk04/eng/applyInternational/documents/Insuranceandemergencycardincomingstudents.doc) (third party and travel insurance needed)
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| COSTS | * No tuition fee for students of partner institutions of HELHA University College
* A small fee may be charged for course materials and/or various visits
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| ACCOMMODATION | * Exchange students can apply for a room by filling in the accommodation booking form, which will be sent to them by mail on request
* Insurance to be subscribed in Belgium by the incoming student him/her self: “rental risks” content
* Arrival: ONLY from Monday 8.00 am to Friday 5.00 pm

by appointment with the local coordinators. |
| INSURANCE | * Citizens of the EU should bring EHIC card and non-EU member state citizens should bear individual insurance
* It is highly recommended to subscribe a travel insurance
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| Other useful information | * Arrival: ONLY from Monday 9.00 am to Friday 4.00 pm

by appointment with the local coordinators* Housing: between 350 and 500,00€ per month
* Living expenses: roughly 400 € per month
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| **Grading scales**  |  |
| ***Local grades*** | ***ECTS Grades*** | ***Local definitions*** |
| *18 to 20* | *A* | *The student shows that he/she deeply masters the subject, beyond the information he has been given. He/she is able to solve problems on his own when necessary. He/she has a critical mind and a capacity to synthesize out of the ordinary* ***(Excellent)*** |
| 16/17 | B | *The student was above the average standard. No problem or default. The initiatives he/she took were justified. He could analyse the situation on his own as well as synthesize****. (Very Good)*** |
| 14/15 | C | *The student was interested in the subject. No default could be noticed. Good reaction of the student when a trend is suggested to him/her or when he/she must think of it. He/she sometimes takes good initiatives.* ***(Good)*** |
| 11/12 | D | *The student has proved of goodwill or of a certain ability. Very slight problem. and defaults. The critical mind and the ability to synthesize are unfortunately lacking****.(Acceptable )*** |
| 10 | E | *The student could certainly have done better than that. The problems. and defaults are quite important but acceptable and do not prevent the professional integration****.(Weak)*** |
| 9 or less | F | *The student has shown a real lack of goodwill and inability. The defaults and problems are very serious even intolerable. A satisfactory professional integration cannot be considered****. (Failed)*** |