





HAUTE ECOLE LOUVAIN EN HAINAUT – factsheet			
Erasmus Code	B MONS22		
Erasmus Charter (2021-2027)	101014292_HELHa_4_EP		
OID-code	E10071844	PIC-code	949104455
CONTACT DETAILS			
Legal Representative	Mr. Philippe DECLERCQ – Director President		
Director of Students Affairs	Mr. Maxime LAHOU		
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7 study domains / faculties	Local coordinators per category, department and/or location. See the list hereafter.		

LIFE SCIENCES & TECHNOLOGY	DEPARTMENTAL COORDINATORS	CAMPUS
Animal technology	Ms. Carla CARRASCO LEROY	Montignies-sur-Sambre
Biotechnologist in food and environmental resources	carrascoleroyc@helha.be	
Sustainable and Local Food Systems		
Applications Development	Ms. Carine ARNOULD arnouldca@helha.be	Montignies-sur-Sambre
Domotics	Mr. Xavier DONNET	Charleroi
Computing	donnetx@helha.be	
Industrial Sciences (Ba)		
Automobile		
Building	Mr. Olivier DEBAUCHE	
Chemistry	debaucheo@helha.be	Mons
Electronics		WOUS
Industrial Sciences (Ba)	Ms. Vesna JERKOVIC	
Industrial Engineering (Ma)	j <u>erkovicv@helha.be</u>	
Applications Development	Ms. Céline LAMBRETTE	Mons
	lambrettec@helha.be	
Computing	Mr. Philippe MAC CALLUM	Tournai
Electromechanics	maccallump@helha.be	

ARTS, BUSINESS AND COMMUNICATION	DEPARTMENTAL COORDINATORS	CAMPUS
Advertising 3D Animation & VFX	Ms. Amandine VERCAUTEREN <u>vercauterena@helha.be</u>	Mons
Real-Time 3D Public Relations Medical Executive Assistant	Ms. Carine ARNOULD arnouldca@helha.be	Montignies-sur-Sambre
Accounting Executive Assistant – Languages and Management	Ms. Céline LAMBRETTE lambrettec@helha.be	Mons
Hotel Management Logistics Management Marketing Tourism and Leisures Management	Ms. Anne-Brigitte LAURENT laurentab@helha.be	La Louvière
Communication Human Resources Management	Ms. Christel DELCOIGNE <u>delcoignec@helha.be</u>	Tournai

EDUCATION & SOCIAL WORK	DEPARTMENTAL COORDINATORS	CAMPUS
(Pre)Primary Teacher	Ms. Marie KEGELS <u>kegelsm@helha.be</u>	Gosselies
Qualified Educators	Ms. Manon MESPLOMB	
	mesplombm@helha.be	
Primary Teacher Training	Mr. Fabian BOSMAN	Mons
	bosmanf@helha.be	

Secondary School Teacher	Mr. Eric NICAISE	Loverval
-	nicaisee@helha.be	
Secondary School teacher	Ms. Caroline MALENGREAU	Braine-le-Comte
	malengreauc@helha.be	
(Pre)Primary Teacher	Ms. Sophie DE TOLLENAERE	Leuze
Secondary School teacher	detollenaeres@helha.be	
Social Assistant	Mr. Thomas DURANT	Montignies-sur-Sambre
	durantt@helha.be	
Social Assistant	Mr. Quentin LEROY	Louvain-la-Neuve
	leroyq@helha.be	
Master Social Work	Ms. Anne-Françoise SANTY	Louvain-la-Neuve
	santyaf@helha.be	
Social Assistant	Ms. Marie-Anne LARDINOIS	Mons
	lardinoisma@helha.be	

HEALTHCARE & MEDICAL TECHNOLOGY	DEPARTMENTAL COORDINATORS	CAMPUS
Medical Laboratory Technologist	Ms. Vanessa MADEIRA E SILVA madeiraesilvav@helha.be	Montignies-sur-Sambre
Midwifery	Ms. Vanessa MADEIRA E SILVA madeiraesilvav@helha.be	Gilly
Nursing	Ms. Martine WATELET wateletm@helha.be	Gilly
	Ms. Céline MASY <u>masyc@helha.be</u>	La Louvière - Jolimont
	Ms. Gaëtane Couteau couteaug@helha.be	Mouscron - Tournai
Ergotherapy Physiotherapy (Masters)	Ms. Sylvie MAIRLOT <u>mairlots@helha.be</u>	Montignies-sur-Sambre

ACADEMIC INFORMATION	For Incoming students	
	NOMINATION DEADLINES:	
EXCHANGE STUDENTS	<ul> <li>For the autumn semester: April 15<sup>th</sup></li> </ul>	
	<ul> <li>For the spring semester: November 1<sup>st</sup></li> </ul>	
	LEARNING AGREEMENTS DEADLINES:	
	<ul> <li>For the autumn semester: June 15<sup>th</sup></li> </ul>	
	<ul> <li>For the spring semester: December 15<sup>th</sup></li> </ul>	
	ON-LINE APPLICATION FORM	
	http://www.helha.be/service/service-international/je-suis-etudiant-	
	etranger/	
Language of tuition	French (B1)	
French classes	We offer a free French course for Erasmus students in Mons (5 ECTS) and	
	in Tournai (3 ECTS)	
Grading system	ECTS grading (see grading scales below)	
Transcripts	Transcripts are sent to the sending institutions within 5 weeks after the	
	end date of the stay	

PRACTICAL INFORMATION	
Required documents	<ul> <li>Application form</li> <li>Full CV + covering letter</li> <li>A copy of your passport</li> <li>Transcript of records and learning agreement</li> <li>Insurance and emergency card (third party and travel insurance needed)</li> </ul>
COSTS	<ul> <li>No tuition fee for students of partner institutions of HELHA University College</li> <li>A small fee may be charged for course materials and/or various visits</li> </ul>
ACCOMMODATION	<ul> <li>Exchange students can apply for a room by filling in the request in the application form</li> <li>Insurance to be subscribed in Belgium by the incoming student him/her self: "rental risks" content</li> <li>Arrival: ONLY from Monday 8.00 am to Friday 5.00 pm by appointment with the local coordinators.</li> </ul>
INSURANCE	<ul> <li>Citizens of the EU should bring EHIC card and non-EU member state citizens should bear individual insurance</li> <li>It is highly recommended to subscribe a travel insurance</li> </ul>
Other useful information	<ul> <li>Arrival: ONLY from Monday 9.00 am to Friday 4.00 pm by appointment with the local coordinators</li> <li>Housing: between 350 and 500,00€ per month</li> <li>Living expenses: roughly 400 € per month</li> </ul>

Grading scales		
Local grades	ECTS Grades	Local definitions
18 to 20	A	The student shows that he/she deeply masters the subject, beyond the information he has been given. He/she is able to solve problems on his own when necessary. He/she has a critical mind and a capacity to synthesize out of the ordinary (Excellent)
15/16/17	В	The student was above the average standard. No problem or default. The initiatives he/she took were justified. He could analyse the situation on his own as well as synthesize. (Very Good)
13/14	С	The student was interested in the subject. No default could be noticed. Good reaction of the student when a trend is suggested to him/her or when he/she must think of it. He/she sometimes takes good initiatives. <b>(Good)</b>
11/12	D	The student has proved of goodwill or of a certain ability. Very slight problem. and defaults. The critical mind and the ability to synthesize are unfortunately lacking.(Acceptable)
10	E	The student could certainly have done better than that. The problems. and defaults are quite important but acceptable and do not prevent the professional integration. (Weak)
9 or less	F	The student has shown a real lack of goodwill and inability. The defaults and problems are very serious even intolerable. A satisfactory professional integration cannot be considered. (Failed)